

Enrolment



Enrolments for 2019

Enrolment Process

Parents who wish to enrol their child at Mt St Patrick College are required to complete and return the following items:

Enrolment Application Form together with a non-refundable Enrolment Fee of \$50.00.

Commonwealth Bank
Account No: 1003 6523
BSB: 062 580

Please ensure you put your child's name as a reference ie James Smith Yr7.

A **Confidential Reference** request will be forwarded directly to your child's Primary school for completion by the Principal or Year 6 Teacher.

Please include with your Enrolment Application Form a **photocopy** of your child's:

- **Birth Certificate**
- **Baptism Certificate**
- **NAPLAN** results
- Most recent **school report**
- Any additional needs supporting documentation

Other **optional documentation** that may assist with the enrolment process could include a letter of recommendation from a Priest/Minister of Religion or a character reference possibly from a teacher at the school.

Expression of interest in **Voluntary Assistance in the College Canteen**. A digital copy of this form is also available on the College website.

Please send your completed enrolment package to:

mspenrolments@lism.catholic.edu.au or
The Enrolment Secretary
Mt St Patrick College
PO Box 105
Murwillumbah NSW 2484



Year 7, 2019

Enrolment Application

An Enrolment Application Form for Year 7, 2019 must be submitted to the College by **Friday 13th April, 2018** accompanied by a \$50.00 non-refundable Enrolment Fee.

Parents who wish to enrol their child at Mt St Patrick College are generally required to attend an interview with their child before an offer of enrolment can be made. Interviews will occur during Term 2.

Successful applicants will be notified by email before the end of Term 2. Enclosed with the offer of enrolment is an Acceptance of Enrolment that should be completed and returned to the College by the due date together with a \$200 non-refundable deposit on Term 1, 2019 Tuition Fees.

A Year 7, 2019 Orientation Day Transition Program will be held at the College during Term 4, as will a Year 7, 2019 Parent and Student Information Evening. Exact dates will be finalised when HSC details are known, though both activities will probably occur in late October and early November.

At the Information Evening each family will be provided access details to the **online Parent Information Handbook: 2019**.

The **Enrolment Application Form** is available for completion on the College website: **mspclism.com** Please complete, print off and sign. Emailed copies are acceptable, or you can submit by post or in person.

In this sign is my hope

Enrolment



Mt St Patrick College Murwillumbah

Year 11, 2019

Enrolments for Year 11 are dependent on an interview between the student, a parent and the Principal or his representative.

An **Information Evening for Year 11, 2019 students** and their parents will be held during **Term 2 2018**. It is essential that all students, a parent or guardian attend. Subject selection for Year 11, 2019 will take place after the Information Evening.

Each family will be provided with details to access the **online Senior Handbook** at the Information Evening.

Years 8, 9, 10 and 12, 2019

Parents wishing to enquire about enrolling a student in any of these year levels should contact the **Enrolment Secretary** for further information.

Should you require any further information about Mt St Patrick College please do not hesitate to contact either the Principal or the Enrolment Secretary. We would be more than happy to assist you in any way possible.

School Fees

School fees cover the costs incurred in the day-to-day running of the College and also allow the purchase of resources that are necessary to meet our obligation to provide each child with a quality Catholic education. According to a survey published by the Sydney Morning Herald, Mt St Patrick College fees are among the lowest in fee-paying schools in NSW, including schools in the local area. Every effort is made to keep fees at a realistic, yet affordable level with modest annual increases. The payment of school fees is a condition of enrolment and continued enrolment at the College.

The preferred methods of fee payment are:

- **BPay/Direct Debit** - families can organize weekly, fortnightly or monthly BPay/Direct Debits covering the whole school year that results in fees being fully paid by the final week of the school year or any time prior to this.
- Families can pay three equal amounts that are invoiced and due in Week 7 of Terms 1, 2 and 3.
- Alternatively families can elect to pay the entire fee in full. If the entire amount is received by the end of Week 7 of Term 1 then a discount is available.
- Families can organise any other method of fee payment that suits them by contacting the College reception.

Discounts are available for the second and subsequent children from one family attending the College simultaneously.

School fees cover the costs of tuition, textbook hire, resource levy, technology levy (laptop), College Diary, Locker fee, College Magazine (one per family), Retreats and a Facilities and Maintenance fee. School fees include the costs incurred in using the Internet. It does not cover the costs of excursions, sporting visits or other expenses. The Facilities and Maintenance fee is charged per family not per child. A number of elective subjects offered in Years 9 to 12 charge a separate fee due to the materials required for those subjects for example Industrial Technology: Wood, Visual Art, Hospitality and Marine Studies. A Fee Schedule is available on the College website.

Mt St Patrick College
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Phone 02 6672 2340
Fax 02 6672 3893
Email: mспенrolments@lism.catholic.edu.au
Website: <http://mspc.lism.catholic.edu.au>